

Family Communication Before Conflict

A one-page planner to keep the student central, separate facts from interpretation, listen, clarify next steps, and document appropriately.

BEFORE — Student / reason for conversation

Observable facts: What actually happened?

What has already been tried?

What might the family know that I do not?

My key question / hoped-for outcome

DURING

- Listen before assuming ■ Share specifics ■ Ask questions
- Separate facts from interpretation ■ Remain professional ■ Keep student central

AFTER — What did I learn? What did we agree to?

Who owns the next step, and when will we follow up?

What should be documented?

Useful sentence: We may be seeing this differently, but I think we both want the same thing: for this student to succeed.
